

COMPANY REGISTRATION NUMBER: SC280250
CHARITY REGISTRATION NUMBER: SC036369

The INSP Foundation
Company Limited by Guarantee
Financial Statements
31 December 2021

The INSP Foundation

Company Limited by Guarantee

Financial Statements

Year ended 31 December 2021

| | Page |
|--|-------------|
| Trustees' annual report (incorporating the directors' report) | 1 |
| Independent auditor's report to the members | 7 |
| Statement of financial activities (including income and expenditure account) | 11 |
| Statement of financial position | 12 |
| Notes to the financial statements | 13 |

The INSP Foundation

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Directors' Report)

Year ended 31 December 2021

The trustees, who are also the directors for the purposes of company law, present their report and the financial statements of the charity for the year ended 31 December 2021.

Reference and administrative details

Registered charity name The INSP Foundation

Charity registration number SC036369

Company registration number SC280250

Principal office and registered office 43 Bath Street
Glasgow
G2 1HW
Scotland

The trustees

Fay Selvan - Chairperson
Steven Persson - Treasurer
Timothy Harris - Director
Nikoleta Kosovac - Director
Thiago Massagardi - Director
Anna Sarah Britz-Lundstrom - Director

Chief Executive

Maree Aldam
Mike Findlay

resigned April 2022
appointed April 2022

Bankers

Unity Trust Bank plc
Four Brindleyplace
Birmingham
B1 2JB

Bank of Scotland
2 Trongate
Glasgow
G1 5ET

The INSP Foundation

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Directors' Report) *(continued)*

Year ended 31 December 2021

Structure, governance and management

A board of directors, representing the membership of INSP, oversees the organisation with financial and legal responsibility. They are voted on annually by the membership, according to the charity's Memorandum and Articles of Association. INSP is subject to the legally binding Memorandum and Articles of Association. The company is limited by guarantee and does not have a share capital.

INSP's Chief Executive reports to the INSP board and works with paid staff as well as volunteers. The board meets bi-monthly with the Chief Executive by video conference and usually two or three times per year face-to-face (this was reduced to once in 2021, due to the pandemic). A Chairperson, Treasurer and Secretary fulfil their individual roles within the board structure.

Each year the board meets face-to-face for strategic planning purposes, where a risk assessment is reviewed with regards to financial sustainability and suitable plans are put in place.

Objectives and activities

Mission and purpose

INSP's mission is to support the global street paper network to alleviate poverty and build a movement for social change.

INSP is a public benefit charity based in Scotland, which supports and develops more than 90 street paper enterprises, in 35 countries. The only organisation of its kind in the world, INSP provides support and resources to new and existing street papers. INSP builds the capacity of street papers to help increase their sales - so that tens of thousands of homeless vendors can earn a living and improve their lives. INSP also safeguards the sustainability of street papers through research and innovation exchange.

Street papers exist to tackle homelessness and poverty: vendors buy their local street paper or magazine and sell it at a profit to generate an income. Social enterprise is core to the street paper model with any profits reinvested back into their social mission. In addition to employment, many street papers offer their vendors on-going support and access to practical training and other social services. Street papers are also independent media, reporting on social justice issues and providing a unique platform for alternative perspectives and unheard voices, challenging public perceptions of poverty and social injustice around the world.

Strategic aims:

1. Build a strong and supportive global network.
2. Challenge perspectives on poverty and inequality.
3. Support innovative and enterprising solutions to poverty.
4. Develop INSP's own strength and sustainability to lead the network.

The INSP Foundation

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Directors' Report) *(continued)*

Year ended 31 December 2021

Achievements and performance

Throughout 2021 INSP focused on supporting street papers to rebuild after the disruption caused by the COVID-19 pandemic. INSP also focussed on strengthening and developing as an organisation. Highlights from the year include:

New member support & engagement strategy

With the absence of its annual Summit event in 2020 and again in 2021, INSP recognised the importance of finding new ways to bring its network together and provide better year-round support to more of its members. Throughout 2021, INSP developed a new member strategy which embraces remote communication, increased peer-to-peer support and increased regional work. Highlights include:

- **Regional work:** Building on the continued success of its regional work in North America, INSP has increased its regional support to members, working with groups of street papers including German-language (Germany, Austria and Switzerland); Asia-Pacific (Japan, South Korea, Taiwan and Australia), and Latin America (Mexico, Brazil, Argentina, Colombia and Peru).
- **Resources for street papers:** Throughout 2021, INSP continued to develop and share bespoke resources for its online member 'Hub', focussing on: Organisational Development, Fundraising, Vendor Support, Editorial, COVID-19 resources and other projects. In addition, INSP has also developed a new 'Guide to Starting and Growing a Street Paper'.

Editorial support to street papers:

Throughout 2021, INSP has supported its members to exchange in-depth reporting on the pandemic from the perspective of its impact on homelessness, poverty and vulnerable and marginalised people.

INSP has also shifted its own editorial output to fully explore the issues important to its members, and advocate for change and action when required.

Through its increased regional member support work, INSP has also formed editorial partnerships with like-minded organisations such as the National Low Income Housing Coalition, Community Change and Nia Tero and Amplifier Art have led to op-eds and columns written by people with lived experience of poverty.

New communications strategy

Throughout 2021, INSP developed a new communications strategy which aims to: ensure members know about INSP resources and support available to them; increase public understanding of the street paper concept and impact; develop INSP's reputation as a leading international social justice network; and reinforce the need and place for street papers in a digital world. In 2021, highlights includes;

- **Rebrand:** INSP secured a fully funded rebrand, through the Scottish Government funded 'Brand for Growth' programme. The rebrand work was completed in 2021, with plans to be unveiled in 2022, along with INSP's new website.
- **New website:** INSP secured a Scottish Government funded 'Digital Boost Development grant' to develop a new public facing website. Work commenced on the project in late 2021, with plans for a 2022 launch.

The INSP Foundation

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Directors' Report) *(continued)*

Year ended 31 December 2021

- **Promotional video:** INSP secured funding from the Sätilla Foundation, to fund the development of a promotional film, to complement its new brand and new website.

Financial review

The charity's financial position at the end of the year is shown in the attached financial statements.

INSP received core grant funding support from the Moondance Foundation (£50,000); and the Stavros Niarchos Foundation (£35,550 part of a grant for 2020-21). INSP also received a £8,177 donation from the Sätilla Foundation, to fund the development of a promotional film.

INSP received £22,500 of funding through the Scottish Government funded 'Events Industry Support Fund'. INSP also received funding through another Scottish Government funded programme in 2021, which included a 'Digital Boost Development Grant' of £4,492 (to support website development), as well as a £960 'Cyber Essentials' grant (to fund a cyber health check).

Through its 'INSP North America' project (which is fiscally sponsored by Seattle-based street paper 'Real Change'), INSP raised £3,644 in 2021. This was a contribution to INSP's core costs from a grant received by the project, from Community Change, a US-based immigration and housing organisation.

In 2021, INSP generated £38,756 from membership fees; and additional £8,519 financial support from 'supporting members' - BISS (Germany), Surprise (Switzerland) and Hinz&Kunzt (Germany).

INSP also generated income of £283 through its 'Hotels4Change' hotel booking website (an affiliate marketing partnership with Booking.com).

INSP received £600 of individual donations in 2021.

All funding reports were approved by INSP funders in 2021 and the funders have been satisfied that INSP has fulfilled the agreed outcomes of the funding.

Reserves policy

At the balance sheet date, the charity held total funds of £231,477, free reserves (excluding funds held as fixed assets) of £230,924.

The board aims to increase INSP's reserve fund by 9% of its annual turnover each year; this being a prudent level for a charity of INSP's size, scope and capacity, in order to protect against unforeseen changes or risks. The charity did not meet the reserves policy this year however given the COVID-19 pandemic the trustees are satisfied with the reserves held.

By its 2021 financial year end, INSP had secured nearly 80% of its 2022 budget, with plans in place for fundraising throughout 2022

Plans for future periods

Towards the end of 2021, INSP recruited its first dedicated fundraising role. The new post (starting in early 2022) will focus on relationship-building with donors and foundations, in order to develop a more sustainable fundraising strategy for INSP.

In addition to this, INSP plans to continue to make grant applications to national and international foundations, for both project funding and core funding.

The INSP Foundation

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Directors' Report) *(continued)*

Year ended 31 December 2021

Trustees' responsibilities statement

The trustees, who are also directors for the purposes of company law, are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and the incoming resources and application of resources, including the income and expenditure, for that period.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the applicable Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Auditor

Each of the persons who is a trustee at the date of approval of this report confirms that:

- so far as they are aware, there is no relevant audit information of which the charity's auditor is unaware; and
- they have taken all steps that they ought to have taken as a trustee to make themselves aware of any relevant audit information and to establish that the charity's auditor is aware of that information.

The auditor is deemed to have been re-appointed in accordance with section 487 of the Companies Act 2006.

Small company provisions

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

The INSP Foundation

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Directors' Report) *(continued)*

Year ended 31 December 2021

The trustees' annual report (incorporating the directors' report) was approved on
and signed on behalf of the board of trustees by:



Fay Selvan - Chairperson
Trustee

The INSP Foundation

Company Limited by Guarantee

Independent Auditor's Report to the Members of The INSP Foundation

Year ended 31 December 2021

Opinion

We have audited the financial statements of The INSP Foundation (the 'charity') for the year ended 31 December 2021 which comprise the statement of financial activities (including income and expenditure account), statement of financial position and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 December 2021 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and the provisions available for small entities, in the circumstances set out below, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

In common with many other businesses of our size and nature we use our auditors to assist with the preparation of the financial statements.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

The INSP Foundation

Company Limited by Guarantee

Independent Auditor's Report to the Members of The INSP Foundation *(continued)*

Year ended 31 December 2021

Other information

The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the trustees' report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the directors' report and from the requirement to prepare a strategic report.

The INSP Foundation

Company Limited by Guarantee

Independent Auditor's Report to the Members of The INSP Foundation *(continued)*

Year ended 31 December 2021

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement, the trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

As part of an audit in accordance with ISAs (UK), we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the trustees.

The INSP Foundation

Company Limited by Guarantee

Independent Auditor's Report to the Members of The INSP Foundation *(continued)*

Year ended 31 December 2021

- Conclude on the appropriateness of the trustees' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the charity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the charity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Use of our report

This report is made solely to the charity's members, as a body, in accordance with section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 and Regulation 10 of the Charities Accounts (Scotland) Regulations 2006. Our audit work has been undertaken so that we might state to the charity's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's members as a body, for our audit work, for this report, or for the opinions we have formed.

Mercantile Chambers
53 Bothwell Street
Glasgow
G2 6TB

Andrew B Wilson (Senior Statutory Auditor)
For and on behalf of
Nelson Gilmour Smith
Chartered accountants & statutory auditor

The INSP Foundation

Company Limited by Guarantee

Statement of Financial Activities (including income and expenditure account)

Year ended 31 December 2021

| | | 2021 | | 2020 | |
|---|------|-------------------------|-----------------------|-----------------------|------------------|
| | Note | Unrestricted funds £ | Restricted funds £ | Total funds £ | Total funds £ |
| Income and endowments | | | | | |
| Donations and legacies | 5 | 125,894 | 50,001 | 175,895 | 188,818 |
| Other trading activities | 6 | 283 | – | 283 | 821 |
| Total income | | <u>126,177</u> | <u>50,001</u> | <u>176,178</u> | <u>189,639</u> |
| Expenditure | | | | | |
| Expenditure on raising funds: | | | | | |
| Costs of raising donations and legacies | 7 | 3,900 | – | 3,900 | 3,375 |
| Expenditure on charitable activities | 8,9 | 116,690 | 50,001 | 166,691 | 170,999 |
| Total expenditure | | <u>120,590</u> | <u>50,001</u> | <u>170,591</u> | <u>174,374</u> |
| Net income and net movement in funds | | <u>5,587</u> | <u>–</u> | <u>5,587</u> | <u>15,265</u> |
| Reconciliation of funds | | | | | |
| Total funds brought forward | | <u>225,890</u> | <u>–</u> | <u>225,890</u> | <u>210,625</u> |
| Total funds carried forward | | <u>231,477</u> | <u>–</u> | <u>231,477</u> | <u>225,890</u> |

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

The notes on pages 13 to 22 form part of these financial statements.

The INSP Foundation

Company Limited by Guarantee

Statement of Financial Position

31 December 2021

| | Note | 2021 £ | £ | 2020 £ |
|---|------|----------------|----------------|----------------|
| Fixed assets | | | | |
| Tangible fixed assets | 14 | | 553 | 294 |
| Current assets | | | | |
| Debtors | 15 | 12,425 | | 27,758 |
| Cash at bank and in hand | | <u>236,495</u> | | <u>246,948</u> |
| | | 248,920 | | 274,706 |
| Creditors: amounts falling due within one year | 16 | <u>17,996</u> | | <u>49,110</u> |
| Net current assets | | | <u>230,924</u> | <u>225,596</u> |
| Total assets less current liabilities | | | <u>231,477</u> | <u>225,890</u> |
| Net assets | | | <u>231,477</u> | <u>225,890</u> |
| Funds of the charity | | | | |
| Unrestricted funds | | | <u>231,477</u> | <u>225,890</u> |
| Total charity funds | 19 | | <u>231,477</u> | <u>225,890</u> |

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on, and are signed on behalf of the board by:



Fay Selvan - Chairperson
Trustee

The notes on pages 13 to 22 form part of these financial statements.

The INSP Foundation

Company Limited by Guarantee

Notes to the Financial Statements

Year ended 31 December 2021

1. General information

The charity is a public benefit entity and a private company limited by guarantee, registered in Scotland and a registered charity in Scotland. The address of the registered office is 43 Bath Street, Glasgow, G2 1HW, Scotland.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities measured at fair value through income or expenditure.

Going concern

There are no material uncertainties about the charity's ability to continue.

Disclosure exemptions

The entity satisfies the criteria of being a qualifying entity as defined in FRS 102. As such, advantage has been taken of the following disclosure exemptions available under paragraph 1.12 of FRS 102:

- (a) No cash flow statement has been presented for the company.
- (b) Disclosures in respect of financial instruments have not been presented.

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Foreign currencies

Foreign currency transactions are initially recorded in the functional currency, by applying the spot exchange rate as at the date of the transaction. Monetary assets and liabilities denominated in foreign currencies are translated at the exchange rate ruling at the reporting date, with any gains or losses being taken to the statement of financial activities.

The INSP Foundation

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 December 2021

3. Accounting policies *(continued)*

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity. Unrestricted funds include a fixed asset fund, general funds and a summit fund.

All other funds are restricted funds, which are those subject to restrictions on their expenditure imposed by the donor or where funds have been raised for specific purpose.

Income

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

The INSP Foundation

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 December 2021

3. Accounting policies *(continued)*

Expenditure

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Support costs, including governance costs, are all allocated to charity's principal activity, that of Support of Street Papers

Tangible assets

All fixed assets are initially recorded at cost.

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Equipment - 25% straight line

Defined contribution plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund.

When contributions are not expected to be settled wholly within 12 months of the end of the reporting date in which the employees render the related service, the liability is measured on a discounted present value basis. The unwinding of the discount is recognised as an expense in the period in which it arises.

4. Limited by guarantee

The company is limited by guarantee and does not have a share capital. In the event of a winding up the liability of each member is limited to £1.

The INSP Foundation

Company Limited by Guarantee

Notes to the Financial Statements (continued)

Year ended 31 December 2021

5. Donations and legacies

| | Unrestricted Funds £ | Restricted Funds £ | Total Funds 2021 £ |
|-------------------------------------|----------------------------|--------------------------|--------------------------|
| Donations | | | |
| Donations - General | 600 | 372 | 972 |
| Grants | | | |
| Grants - Core funding | 78,019 | 49,629 | 127,648 |
| Other donations and legacies | | | |
| Membership Fees | 47,275 | – | 47,275 |
| Other Income | – | – | – |
| | <u>125,894</u> | <u>50,001</u> | <u>175,895</u> |

| | Unrestricted Funds £ | Restricted Funds £ | Total Funds 2020 £ |
|-------------------------------------|----------------------------|--------------------------|--------------------------|
| Donations | | | |
| Donations - General | 331 | – | 331 |
| Grants | | | |
| Grants - Core funding | 113,191 | 12,108 | 125,299 |
| Other donations and legacies | | | |
| Membership Fees | 50,142 | – | 50,142 |
| Other Income | 13,046 | – | 13,046 |
| | <u>176,710</u> | <u>12,108</u> | <u>188,818</u> |

6. Other trading activities

| | Unrestricted Funds £ | Total Funds 2021 £ | Unrestricted Funds £ | Total Funds 2020 £ |
|-------------|----------------------------|--------------------------|----------------------------|--------------------------|
| Fundraising | <u>283</u> | <u>283</u> | <u>821</u> | <u>821</u> |

7. Costs of raising donations and legacies

| | Unrestricted Funds £ | Total Funds 2021 £ | Unrestricted Funds £ | Total Funds 2020 £ |
|---|----------------------------|--------------------------|----------------------------|--------------------------|
| Costs of raising donations and legacies - Donations | <u>3,900</u> | <u>3,900</u> | <u>3,375</u> | <u>3,375</u> |

The INSP Foundation

Company Limited by Guarantee

Notes to the Financial Statements (continued)

Year ended 31 December 2021

8. Expenditure on charitable activities by fund type

| | Unrestricted Funds £ | Restricted Funds £ | Total Funds 2021 £ |
|--------------------------|----------------------------|--------------------------|--------------------------|
| Support of Street Papers | 114,412 | 50,001 | 164,413 |
| INSP Summit | – | – | – |
| INSP North America | – | – | – |
| Support costs | 2,278 | – | 2,278 |
| | <u>116,690</u> | <u>50,001</u> | <u>166,691</u> |

| | Unrestricted Funds £ | Restricted Funds £ | Total Funds 2020 £ |
|--------------------------|----------------------------|--------------------------|--------------------------|
| Support of Street Papers | 149,186 | 12,108 | 161,294 |
| INSP Summit | 132 | – | 132 |
| INSP North America | 1,028 | – | 1,028 |
| Support costs | 8,545 | – | 8,545 |
| | <u>158,891</u> | <u>12,108</u> | <u>170,999</u> |

9. Expenditure on charitable activities by activity type

| | Activities undertaken directly £ | Support costs £ | Total funds 2021 £ | Total fund 2020 £ |
|--------------------------|---|-----------------------|--------------------------|-------------------------|
| Support of Street Papers | 164,413 | – | 164,413 | 161,294 |
| INSP Summit | – | – | – | 132 |
| INSP North America | – | – | – | 1,028 |
| Governance costs | – | 2,278 | 2,278 | 8,545 |
| | <u>164,413</u> | <u>2,278</u> | <u>166,691</u> | <u>170,999</u> |

Support costs for the year consist of:

Governance Costs- audit fees of £1,800 (2020: £1,740), costs of directors' meetings of £nil (2020: £6,341), and other support costs - depreciation of £478 (2020: £464). Support costs are allocated to the charity's principal activity - Support of Street Papers.

10. Net income

Net income is stated after charging/(crediting):

| | 2021 £ | 2020 £ |
|---------------------------------------|-----------|-----------|
| Depreciation of tangible fixed assets | 478 | 464 |
| Foreign exchange differences | 194 | (278) |

The INSP Foundation

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 December 2021

11. Auditors remuneration

| | 2021 | 2020 |
|--|---------------------|--------------|
| | £ | £ |
| Fees payable for the audit of the financial statements | <u>1,800</u> | <u>1,740</u> |

12. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

| | 2021 | 2020 |
|---|-----------------------|----------------|
| | £ | £ |
| Wages and salaries | 120,286 | 128,521 |
| Social security costs | 6,909 | 6,778 |
| Employer contributions to pension plans | 5,295 | 5,627 |
| | <u>132,490</u> | <u>140,926</u> |

Key management personnel received £45,563 (2020: £36,159) remuneration during the year

The average head count of employees during the year was 4 (2020: 4).

No employee received employee benefits of more than £60,000 during the year (2020: Nil).

13. Trustee remuneration and expenses

No director received remuneration in the year.

Directors' expenses in 2021 amounted to £nil (2020: £6,341) for travel and subsistence costs for 6 directors. During 2021, meetings were held via zoom due to the pandemic.

The INSP Foundation

Company Limited by Guarantee

Notes to the Financial Statements (continued)

Year ended 31 December 2021

14. Tangible fixed assets

| | Equipment £ | Total £ |
|----------------------------|----------------|--------------|
| Cost | | |
| At 1 January 2021 | 7,738 | 7,738 |
| Additions | 737 | 737 |
| At 31 December 2021 | 8,475 | 8,475 |
| Depreciation | | |
| At 1 January 2021 | 7,444 | 7,444 |
| Charge for the year | 478 | 478 |
| At 31 December 2021 | 7,922 | 7,922 |
| Carrying amount | | |
| At 31 December 2021 | 553 | 553 |
| At 31 December 2020 | 294 | 294 |

15. Debtors

| | 2021 £ | 2020 £ |
|---------------|-----------|-----------|
| Other debtors | 12,425 | 27,758 |

16. Creditors: amounts falling due within one year

| | 2021 £ | 2020 £ |
|---------------------------------|---------------|---------------|
| Accruals and deferred income | 13,241 | 45,159 |
| Social security and other taxes | 3,454 | 2,463 |
| Other creditors | 1,301 | 1,488 |
| | 17,996 | 49,110 |

Creditors and accruals relate to year-end work and services, including audit fees, article commissioning, salary, and pension liabilities relating to the year ended 31 December 2021.

17. Deferred income

| | 2021 £ | 2020 £ |
|----------------------------|-----------|---------------|
| At 1 January 2021 | 35,500 | – |
| Amount released to income | (35,500) | – |
| Amount deferred in year | – | 35,500 |
| At 31 December 2021 | – | 35,500 |

INSP received a grant from Stavros Niarchos for INSP Covid 19 response programme for the year ended 31 December 2021

The INSP Foundation

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 December 2021

18. Pensions and other post retirement benefits

Defined contribution plans

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £5,295 (2020: £5,627).

19. Analysis of charitable funds

Unrestricted funds

| | At 1 January 2021 £ | Income £ | Expenditure £ | Transfers £ | At 31 December 2021 £ |
|------------------|---------------------------|----------------|------------------|----------------|--------------------------------|
| General funds | 225,596 | 126,177 | (120,112) | (737) | 230,924 |
| Fixed Asset Fund | 294 | – | (478) | 737 | 553 |
| | <u>225,890</u> | <u>126,177</u> | <u>(120,590)</u> | <u>–</u> | <u>231,477</u> |

| | At 1 January 2020 £ | Income £ | Expenditure £ | Transfers £ | At 31 December 2020 £ |
|------------------|---------------------------|----------------|------------------|----------------|--------------------------------|
| General funds | 209,867 | 177,531 | (161,802) | – | 225,596 |
| Fixed Asset Fund | 758 | – | (464) | – | 294 |
| | <u>210,625</u> | <u>177,531</u> | <u>(162,266)</u> | <u>–</u> | <u>225,890</u> |

INSP Summit

INSP summit was postponed for the year due to the covid 19 pandemic. Small admin costs incurred during year.

The INSP Foundation

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 December 2021

19. Analysis of charitable funds *(continued)*

Restricted funds

| | At 1 January 2021 £ | Income £ | Expenditure £ | Transfers £ | At 31 December 2021 £ |
|---------------------------|---------------------------|---------------|------------------|----------------|--------------------------------|
| News Service | – | – | – | – | – |
| Covid Response Program | – | 35,500 | (35,500) | – | – |
| Digital Boost | – | 5,952 | (5,952) | – | – |
| North America Project | – | 372 | (372) | – | – |
| Promotional Video | – | 8,177 | (8,177) | – | – |
| | <u>–</u> | <u>50,001</u> | <u>(50,001)</u> | <u>–</u> | <u>–</u> |

| | At 1 January 2020 £ | Income £ | Expenditure £ | Transfers £ | At 31 December 2020 £ |
|---------------------------|---------------------------|---------------|------------------|----------------|--------------------------------|
| News Service | – | 8,458 | (8,458) | – | – |
| Covid Response Program | – | 3,650 | (3,650) | – | – |
| Digital Boost | – | – | – | – | – |
| North America Project | – | – | – | – | – |
| Promotional Video | – | – | – | – | – |
| | <u>–</u> | <u>12,108</u> | <u>(12,108)</u> | <u>–</u> | <u>–</u> |

Covid Response Programme

INSP received £35,500 from Stavros Niarchos Foundation towards INSP Covid Response Programme

Digital Boost

INSP received £4,992 to support website development and £960 towards a cyber check

North America Project

INSP received a donation towards North America Project

Promotional Video

INSP received £8,177 from Satia Foundation towards producing a promotional video

The INSP Foundation

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 December 2021

20. Analysis of net assets between funds

| | Unrestricted Funds £ | Total Funds 2021 £ |
|----------------------------|----------------------------|--------------------------|
| Tangible fixed assets | 553 | 553 |
| Current assets | 248,920 | 248,920 |
| Creditors less than 1 year | (17,996) | (17,996) |
| Net assets | <u>231,477</u> | <u>231,477</u> |

| | Unrestricted Funds £ | Total Funds 2020 £ |
|----------------------------|----------------------------|--------------------------|
| Tangible fixed assets | 294 | 294 |
| Current assets | 274,706 | 274,706 |
| Creditors less than 1 year | (49,110) | (49,110) |
| Net assets | <u>225,890</u> | <u>225,890</u> |

21. Related parties

No related party transactions under FRS102